



***Part-Time Donation Associate  
September 2021***

**We are looking for a positive, energetic, and hard working person to join the Christ's Haven for Children Resale Store team as a part-time donation associate.**

Christ's Haven Resale Shop is a resale store that is owned and operated by Christ's Haven for Children. Our resale store welcomes the donation of gently used clothing, household items, toys, and furniture. These donations create the possibility of furnishing items for those on our campus and providing financial support for campus operation expenses through the sale of items.

Christ's Haven Resale Shop is located at 301 N. Main Street, Keller, Texas 76248  
Our store hours are Monday – Saturday: 10:00 am – 6:00 pm

**Donation Associate Responsibilities:**

- Assist Donation Lead on pick-ups and deliveries when needed
- Assist with customer needs regarding loading of purchases
- Assist with basic store maintenance and trash removal as needed
- Assist with the sorting of donations
- Must be able to stand for long periods of time. up to 6-8 ours
- Must be able to lift/move heavy items 50 lbs. or more
- Must be to understand and explain the mission of Christ's Haven to customers
- Perform other tasks as assigned by the Store Manager

**Schedule:**

Monday - 10:00 am – 6:00 pm  
Wednesday-Friday – 10:00 am – 3:00 pm  
Saturday – 10:00 am – 6:00 pm  
Approximately 30 hours per week

**Applicants can apply in person on Tuesdays, Thursdays, and Fridays between 1:00 pm - 5:00 pm. Ask for Bonnie, the store manager. Location: 301 N. Main Street, Keller, TX 76248**